



BOYS & GIRLS CLUB
of Bloomfield

701 S. 2nd Street
Bloomfield, NM 87413
P 505.632.0123
F 505.632.3264

Mentor Application

Name _____ Phone Number (____) _____

Address _____ City/ State/ Zip Code _____

Birth Date _____ Social Security Number _____

Driver's License Info State: _____ DL #: _____ Exp: _____

**All Volunteers MUST submit a copy of a valid driver's license.*

Employer _____ Occupation _____

Address _____ City/ State/ Zip Code _____

Phone Number (____) _____ Email _____

When are you available to volunteer?

Days Available	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Special Events ONLY
Times Available							

Please check areas in which you would be most interested in volunteering. Check all that apply.

- | | | |
|---|---|---|
| <input type="checkbox"/> Coaching _____ | <input type="checkbox"/> Music/ Dramatics | <input type="checkbox"/> Boating |
| <input type="checkbox"/> Tutoring _____ | <input type="checkbox"/> Fine Arts | <input type="checkbox"/> Soccer |
| <input type="checkbox"/> Staff Training | <input type="checkbox"/> Photography | <input type="checkbox"/> Volleyball |
| <input type="checkbox"/> Officiating _____ | <input type="checkbox"/> Reading/ Literacy | <input type="checkbox"/> Cheerleading |
| <input type="checkbox"/> Special Events/ Family Dinners | <input type="checkbox"/> Computer Classes | <input type="checkbox"/> Office Help |
| <input type="checkbox"/> Concession Stand Help | <input type="checkbox"/> Tennis | <input type="checkbox"/> Billiards/ Game Room |
| <input type="checkbox"/> Swimming | <input type="checkbox"/> Flag Football | <input type="checkbox"/> Teen Dances |
| <input type="checkbox"/> Physical Education | <input type="checkbox"/> Social and Life Skills | <input type="checkbox"/> Parenting Classes |
| <input type="checkbox"/> Health | <input type="checkbox"/> Basketball | <input type="checkbox"/> G.E.D. Classes |
| <input type="checkbox"/> Arts and Crafts | <input type="checkbox"/> Softball/ Baseball | <input type="checkbox"/> Camping |
| | <input type="checkbox"/> Other _____ | |

Please list any previous mentoring or volunteer experience: _____

EDUCATION

HIGH SCHOOL	1	2	3	4	Graduate?	YES	NO	Degree?	YES	NO	Major/ Minor:
COLLEGE	1	2	3	4	Graduate?	YES	NO	Degree?	YES	NO	Major/ Minor:

Graduate Work or Special Training: _____

Please List Three References (References may not be related to applicant)

1. Name _____ Phone Number (____) _____
Address _____ City/ State/ Zip Code _____
Relationship to Mentor _____

2. Name _____ Phone Number (____) _____
Address _____ City/ State/ Zip Code _____
Relationship to Mentor _____

3. Name _____ Phone Number (____) _____
Address _____ City/ State/ Zip Code _____
Relationship to Mentor _____

In case of Emergency, whom should we notify?

1. Name _____ Phone Number (____) _____
2. Name _____ Phone Number (____) _____

Have you ever been ACUSED, CHARGED **OR** CONVICTED of any crime? YES NO

If YES, Please explain in detail:

Have you ever been ACUSED, CHARGED **OR** CONVICTED of the following?

CHILD ABUSE?	YES	NO	CHILD NEGLECT?	YES	NO
SEXUAL ABUSE OF A CHILD?	YES	NO	DOMESTIC VIOLENCE?	YES	NO

If YES, Please explain in detail:

TO ALL MENTOR APPLICANTS:

We appreciate your interest in volunteering with the Boys & Girls Club of Bloomfield. As a part of our normal procedure for processing applications and for the safety of our youth; an investigative report concerning your background will be made promptly after receiving this application. This inquiry typically concerns information on an applicant's general reputation, personal characteristics and character. A complete background check must be performed and clear before an applicant will be eligible to work with youth.

**PLEASE READ THE FOLLOWING STATEMENT.
IT IS REQUESTED THAT YOU INDICATE YOUR AGREEMENT BY SIGNING BELOW.**

APPLICANT'S CONSENT FOR RELEASE OF INFORMATION

I authorize all persons, employers, investigative agencies, business organizations, schools, companies, corporations, credit bureaus and law enforcement agencies to supply the Boys and Girls Club of Bloomfield and/or its agents, any information concerning my background, character, or qualifications for volunteer services. I hereby release the Boys & Girls Club of Bloomfield and its agents from any and all liability and responsibility for damages and claims of any kind whatsoever arising from any investigation made of my background, character or qualifications.

I, the undersigned, hereby state that if accepted as a mentor, I agree to abide by the rules and regulations of the Program at the Boys & Girls Club (hereafter known as the "Club"). I am strongly encouraged not to take the youth off the Club designated sites. I am also strongly encouraged not to transport any youth to or from Club events. I understand that transporting youth without express written permission of the youth's parent is strictly prohibited. I also understand that should I transport any youth in my personal vehicle I will be responsible for the safety and welfare of that youth while in my vehicle. I understand that the Club will not be responsible for any costs associated with transporting youth, or any costs associated with insurance and/or legal fees that may result as a result of transporting youth in my personal vehicle. Again, I understand that the Club does not support nor advocate the transportation of youth in the vehicles' of Club mentors and that such action is strongly discouraged.

I understand that I will attend a training session, keep in regular contact and communicate with Club staff during my mentoring period. I am willing to commit to the time necessary to complete the program and then may be asked to renew for another year.

I have not been convicted of any felony or misdemeanor classified as an offense against a person or family, of public indecency, or a violation involving a state of federally controlled substance. I am not under current indictment. Further, I hereby fully release, discharge and hold harmless the Club, participating organizations and all of their employees, officers, directors, and coordinators from any and all liability, claims, causes of action, costs and expenses which may be or may at any time hereafter become attributable to my participation in the Mentoring Program.

I understand that the Club staff reserves the right to terminate a mentor from the program. The program takes place only at the Club and Club designated sites and does not encourage or approve of relationships established between mentor/mentee and family members beyond the organized and supervised activities of the program. I give permission for program staff to conduct a criminal background check as part of the screening for entrance into the program. This includes verification of personal and employment references as well as a criminal check with the authorities. Program staff has final right of acceptance of applicant into the program and reserves the right to terminate a mentor from the program at any time. I have read this Release Statement and agree to the contents. I certify that all statements in this application are true and accurate.

Signature of Mentor Applicant

Date

Printed Name of Mentor Applicant

Witness

Date

BACKGROUND VERIFICATION AUTHORIZATION

All employees and volunteers for the Boys & Girls Club of Bloomfield are required to pass a criminal background check in order to work with the Club and our youth.

All applicants are screened for criminal background records locally, regionally and nationally. This information is required for identification and security purposes only. The Boys & Girls Club of Bloomfield considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

NAME (please print): _____
(Last) (First) (Middle)

Maiden or alias Names: _____ Date of Birth: ____/____/____

Sex: MALE FEMALE Social Security Number: ____-____-____

Driver's License #: _____ State of DL: _____ DL Exp: _____

Please list addresses (Address, city, state and zip) and dates for the past 7 years:

Current _____

Previous _____

Previous _____

Previous _____

DISCLOSURE AND AUTHORIZATION - [IMPORTANT -- PLEASE READ CAREFULLY BEFORE SIGNING]

Boys & Girls Club of Bloomfield, NM ("the Company") may obtain information about you for employment purposes from a third party consumer reporting agency. Thus, you may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security verification, motor vehicle records ("driving records"), verification of your education or employment history, or other background checks. Credit history will only be requested where such information is related to the duties and responsibilities of the position for which you are applying. You have the right, upon written request made within a reasonable time after receipt of this notice, to request disclosure of the nature and scope of any investigative consumer report and a copy of any report about you. Please be advised that the nature and scope of the most common form of investigative consumer report obtained with regard to applicants for employment is an investigation into your education and/or employment history conducted by First Advantage Background Services Corp. ("First Advantage"), P.O. Box 105292, Atlanta, GA 30348, 1-800-845-6004. The scope of this notice and authorization is all-encompassing, however, allowing the Company to obtain from any outside organization all manner of consumer reports and investigative consumer reports now and throughout the course of your employment to the extent permitted by law. As a result, you should carefully consider whether to exercise your right to request disclosure of the nature and scope of any investigative consumer report.

ACKNOWLEDGMENT AND AUTHORIZATION

I acknowledge receipt of the DISCLOSURE REGARDING BACKGROUND INVESTIGATION and A SUMMARY OF YOUR RIGHTS UNDER THE FAIR CREDIT REPORTING ACT and certify that I have read and understand both of those documents. I hereby authorize the obtaining of "consumer reports" and/or "investigative consumer reports" by the Company at any time after receipt of this authorization and throughout my employment, if applicable. To this end, I hereby authorize, without reservation, any law enforcement agency, administrator, state or federal agency, institution, school or university (public or private), information service bureau, employer, or insurance company to furnish any and all background information requested by First Advantage P.O. Box 105292 Atlanta, GA 30348, 1-800-845-6004, another outside organization acting on behalf of the Company, and/or the Company itself. Their Privacy Policy can be reviewed at <http://www.fadv.com/privacy-policy/>. I agree that a facsimile ("fax"), electronic or photographic copy of this Authorization shall be as valid as the original.

I hereby authorize Boys & Girls Club of Bloomfield to make an independent investigation of my background, references, character, past employment, education, criminal or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information contained on my application and/or obtaining other information which may be material to my qualifications for employment.

I release Boys & Girls Club of Bloomfield and any person or entity which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regard to the information obtained from any and all of the above referenced sources.

I understand that any offer of employment is contingent on a satisfactory background investigation. I also understand that this form will not be kept in my permanent file if I am employed. I certify that the following is my true and complete legal name and all information contained herein is true and correct to the best of my knowledge.

SIGNATURE: _____ Date: _____

WITNESSED BY: _____ Date: _____

AUTHORIZATION FOR RELEASE OF INFORMATION

I, _____
NAME (MUST BE PRINTED-LEGIBLY) (SSN#) (DOB)

PURSUANT TO NMSA 1978, SECTION 29-10-6(A) (Repl. Pamp. 1990), OF THE NEW MEXICO ARREST RECORD INFORMATION ACT, HEREBY APPOINT:

NAME (MUST BE PRINTED) (IF NO AGENT, PRINT "SELF")
ADDRESS: _____

AS AN AUTHORIZED AGENT FOR ME FOR THE PURPOSE OF INSPECTING (AND /OR OBTAINING COPIES OF) ANY NEW MEXICO ARREST FINGERPRINT CARD SUPPORTED ARREST RECORD INFORMATION MAINTAINED BY THE DEPARTMENT OF PUBLIC SAFETY, INCLUDING INFORMATION CONCERNING FELONY OR MISDEMEANOR ARRESTS AND INFORMATION OBTAINED FROM RELEVANT FINGERPRINT DATABASES.

TO THE CUSTODIAN OF THE RECORDS IN QUESTION, I HEREBY DIRECT YOU TO RELEASE SUCH INFORMATION TO THE AUTHORIZED AGENT AS DESCRIBED ABOVE.

I HEREBY RELEASE THE CUSTODIAN OR CUSTODIANS OF SUCH RECORDS AND THE DEPARTMENT OF PUBLIC SAFETY, INCLUDING ANY OF THEIR AGENTS, EMPLOYEES, OR REPRESENTATIVES IN ANY CAPACITY, FROM ANY AND ALL CLAIMS OF LIABILITY OR DAMAGE OF WHATEVER KIND OR NATURE, WHICH AT ANY TIME COULD RESULT TO ME, MY HEIRS, ASSIGNS, ASSOCIATES, PERSONAL REPRESENTATIVE OR REPRESENTATIVES OF ANY NATURE BECAUSE OF COMPLIANCE BY SAID CUSTODIAN OR CUSTODIANS WITH THIS "AUTHORIZATION FOR RELEASE OF INFORMATION" AND MY REQUEST CONTAINED HEREIN FOR THIS RELEASE OR BECAUSE OF ANY USE OF THESE RECORDS. THIS RELEASE IS BINDING, NOW AND IN THE FUTURE AND IS VALID FOR A PERIOD OF UP TO 120 DAYS FROM THE DATE SIGNED, ON MY HEIRS, ASSIGNS, ASSOCIATES, PERSONAL REPRESENTATIVE OR REPRESENTATIVES OF ANY NATURE.

APPLICANT SIGNATURE: _____

DATE: _____

(*ATTN: NOTARY-ENSURE DOCUMENT IS SIGNED BY BOTH APPLICANT AND PARENT (GUARDIAN) IN YOUR PRESENCE AND NAME, DOB, SOC INFO IS VERIFIED WITH A VALID ID)

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____ 20____.

(SEAL) _____ . (NOTARY PUBLIC)

MY COMMISSION EXPIRES: _____.

